



I have read the following notices from the NHS Student Handbook for the 2019-20 school year:

Student Handbook
Right to Request Teacher Qualifications

Name of Student (Print)

Name of Parent/Legal Guardian (Print)

Signature of Parent/Legal Guardian Date

Please have your child return this page to his/her ISP teacher.



He leído las siguientes notificaciones de NISD en la agenda del estudiante para el año escolar 2019-20:

Manual del Estudiante
Derecho a solicitar calificaciones de maestros

Nombre de Estudiante

Nombre de Padres/Tutor Legal

Firma de Padre/Tutor Legal Fecha

Por favor haga que su hijo devuelva esta página a su maestro.

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Nacogdoches I.S.D.
Annual Parent Notice
Right to Request Teacher Qualifications

August 2019

Dear Parent or Guardian:

You have the right to request information regarding the professional qualifications of your child's classroom teacher(s). If you request this information, the district or school will provide you with the following as soon as possible.

- a. If the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction;
- b. If the teacher is teaching under an emergency status for which state licensing requirements have been waived;
- c. The type of college degree/major of the teacher and the field of discipline for any graduate degree or certificate; and
- d. If your child is receiving Title I services from paraprofessionals and, if so, his/her qualifications.

If you would like to request this information, please contact your child's school.

Thank you!

Nacogdoches High School 936-564-2466

Nacogdoches ISD
Derecho a solicitar calificaciones de los maestros

Agosto 2019

Estimado padre/madre o apoderado,

Usted tiene derecho de solicitar información sobre las calificaciones profesionales de los maestros de la sala de clases de su hijo/a. Si lo solicita, el distrito o la escuela le entregará la siguiente información tan pronto como sea posible:

- a. Si el maestro ha cumplido con los requisitos de licencia estatales para el grado escolar y las materias que está enseñando;
- b. Si el maestro está dando clases en una condición de emergencia bajo el cual ha sido eximido de los requisitos de licencia estatal;
- c. El tipo de título universitario principal del maestro y la especialidad de cualquier título o certificado de postgrado; y
- d. Si su hijo/a recibe servicios del Título I de parte de para-profesionales y, de ser así, sus calificaciones.

Si desea solicitar esta información, por favor comuníquese con la escuela de su hijo/a.

Gracias!

Nacogdoches High School 936-564-2466



Nacogdoches High School

Policies & Procedures 2019-2020

General Information

Address: 4310 Appleby Sand Rd.

Nacogdoches, TX, 75965

Phone: (936) 564-2466

Fax: (936) 560-8162

Hours of Attendance

Regular School Hours: 7:20 a.m. - 2:45 p.m., early drop off at 6:45 a.m.

Early Release Wednesdays: 7:20 a.m. - 2:10 p.m.

Administrative Team

Principal: Dr. Rom Crespo

Associate Principal: Shirley Jolley

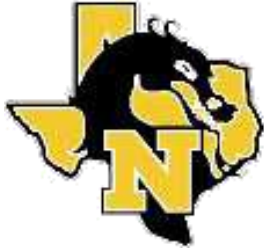
Assistant Principal for Curriculum & Instruction: Dr. Igor Gusyakov

Lead Counselor and Testing Coordinator: Dottie McClain

Assistant Principals: Bill Johnson (9th), Shawronah McCray (10th), Open (11th), Kristin Heath (12th)

Counselors: Courtney Marshall (9th), Nicole Albee (10th), Tina Clifton (11th), Tennille Williams (12th), April Grady (GO Center)

Director of Athletics: Darren Allman



Nacogdoches High School

Policies & Procedures 2019-2020

Requesting a Conference: Parents may request a parent conference via email with the teacher or by calling the receptionist desk at (936) 564-2466 to leave a message for the teacher to return the call.

Requesting an Administrator Conference: The NHS administrators are happy to assist parents with questions or concerns. Since Administrators spend the majority of their day working with teachers and students, they have specific times scheduled to return parent phone calls (usually within 24 hours). We respectfully ask that you call (936) 564-2466 to request and appointment.

School ID Badges: Students are required to wear identification badges at all times. These will be used for the library, bus, lunch lines, and to ensure student safety. Students will be given one free permanent ID badge at the beginning of the school year. Students who lose their permanent ID badge can purchase a new one for \$3.00. Students who fail to bring their ID badge to school will be required to purchase a temporary badge for \$1.00 each day. A student will be required to purchase a new permanent ID badge after they have purchased three temporary badges. During the school day, temporary ID badges can be purchased during the passing period in the grade level assistant principal's office. Replacement badges are not made on the spot. Students requesting a replacement badge will be provided a daily temporary badge. A new ID badge will be made and delivered to during the school day. Students who are unable to pay for their temporary or permanent replacement ID badges, will be added to the fees and fines list. Payment of fees and fines can be made in the grade level assistant principal's office.

Tardies: Nacogdoches High School tardy policy is effective for each class a student attends. Students have a five-minute passing period between classes. There is also a warning bell at the four-minute mark. A tardy is defined as when the student does not cross the marked threshold of the classroom door before the tardy bell. The following are guidelines and procedures for the tardy policy.

- ✓ Tardies are tracked by semester. Students will receive one tardy warning per semester.
- ✓ Students are expected to attend detention or comply with other consequences as assigned by administrators.
- ✓ Failure to comply with assigned consequences will result in an enhanced discipline consequence.

Electronic Communication Devices (Cellphones / Smart Watches): During instructional time student cell phones may not be on for any reason. Students may use their electronic devices during the 5-minute passing period; they must however power it off before they cross the marked threshold of the classroom door. Students may use it during instructional time if the teacher gives them explicit permission to do so. Cell phone devices and other electronic devices will be confiscated if they are used inappropriately during instructional time or in a restricted area. An administrative fee of \$15 will be assessed. If a student refuses to turn over a phone when it's requested, the \$15 administrative fee will still be assessed and they may face additional discipline consequences (i.e. ISS or OSS).

Communicating with Students during the School Day: Students may use a personal cell phone to contact a parent outside of the school day (before 7:20 a.m. and after 2:50 p.m.). To protect instructional time, texting between parent & student, calling a student during class, and calling students out of class for parent phones calls is not permitted. In the event of an emergency, call the receptionist desk at (936) 564-2466 and a message can be delivered to your child by a staff member.



Nacogdoches High School

Policies & Procedures 2019-2020

Textbooks: Information for receiving a textbook can be obtained from the grade level assistant principal or classroom teacher. Not all subjects will have physical textbooks available. Textbook request forms can be obtained in the grade level assistant principal's office. If a textbook is issued, the student who receives the textbook is responsible for returning it upon request at the end of a semester or school year. Fees will be assessed for lost, stolen, or damaged textbooks.

Dress Code Reminders: Students must be appropriately dressed for school. Students who are not within dress code will be allowed to change into school provided clothes, or can call home for someone to bring a change of clothes. Students unable to change immediately will be required to change in the school provided clothes and return to class until their change of clothes arrives. Failure to change in the school provided clothes will result in in-school suspension (ISS). Repeat offenses will result in disciplinary action.

Buses: Buses must depart everyday by 2:55 p.m. to remain on schedule. After exiting the school building, students are expected to find and board their bus immediately. As a warning, a horn will sound 60 seconds before bus doors are closed. Any student who has not boarded the bus before the bus doors close will be required to call a parent or guardian to pick them up. Students may not ride an alternate bus to or from school without prior approval from both the transportation department and campus administration.

Attendance: State law requires students to be present for the entire school day. If students are absent, it is the parent's responsibility to provide a note of acknowledgement to the attendance office upon return of their student return to school. Questions may be directed to the attendance office by calling the receptionist at (936) 564-2466 and asking to speak with the attendance office.

Lunch: Per Texas Public School Nutrition policies only the parent of a child may bring a student lunch. Lunch begins at 10:45 a.m. on Monday, Tuesdays, Thursdays, and Fridays, and at 10:20 a.m. on Wednesdays. Students cannot carry food from lunch back to class, therefore, lunch should be delivered within the first 10 minutes of each lunch period in order to allow students enough time to eat.

Athletic Games / Extracurricular Events: All students planning to attend an athletic event or extracurricular event must leave the school grounds at dismissal and return to campus no earlier than 15 minutes prior to the event time. Students who attend an event must be picked up within 15 minutes of the conclusion of the event. Students who are not picked up will lose the privilege to attend future after school events. Students who are assigned In School Suspension or who received an Out of School Suspension for multiple days are not allowed to attend any athletic events, extracurricular event, or show that occurs during the time period of the consequence. An administrator may ask a student to leave an event if they don't comply with student behavior expectations.

Clinic / Medications: Only parent may transport medication to the clinic. Students may not bring or possess medication while on campus. Students who are ill should report to the school clinic. The school nurse will determine if parent pick-up is needed. Students should not text or call a parent to pick them up from school early in cases where they feel sick.

Student Release during school hours: To ensure a safe release process when picking up your child during the school day, only parents or guardians may sign a student out. If you would like to add a step parent or an emergency contact, please request a form from the registrar's office.



Nacogdoches High School ID Badges

Frequently Asked Questions

Why do we have ID badges?

At Nacogdoches HS, the safety of our students is our number one concern. ID badges help us easily determine if an individual is an NHS student or not. Students also use their ID badges to purchase lunch, check out library books, and go to school events.

How do I get a NHS student ID badge?

Student ID badges will be issued in the first week of school during 1st period.

How much does it cost to get a NHS ID badge?

Since ID badges are the property of NISD, students are not required to purchase their first ID badge or lanyard.

What do I do if I lose my NHS student ID badge?

Students who lose their ID badge will need to purchase a replacement. A request for a new badge can be made at the ID badge station located in the main counselor's office from 10:45 am – 12:00 pm. Replacement badges are not made on the spot. Students will be issued a temporary ID badge until the new ID badge is made and delivered to them during the school day. The prices for replacement and temporary badges are below:

Temporary ID: 1.00 Replacement Badge: \$3 Replacement Lanyard/Clip \$1 New Badge Set (All items): \$5

What do I do if my NHS ID badge breaks?

Students with broken badges will need to purchase a replacement badge.

Can I purchase my own lanyard to wear with my NHS student ID badge?

Yes, if the lanyard is school appropriate and does not have any offensive or derogatory references, language on them.

Where should I wear my NHS student ID badge?

Students ID badges are attached to a lanyard or a clip and should be worn around the neck or in the upper torso area. Temporary badges must be placed on the front of the shirt below the shoulder and above the elbow. Badges must be visible at all times and cannot be covered by outer clothing (i.e. jackets, sweaters, etc.).

What will happen if I don't wear my NHS student ID badge?

Students are required to wear their ID badge at all times during the school day. Disciplinary consequences will be issued for students who fail / refuse to wear their ID badge.

Do I have to wear my student ID badge to extracurricular activities like athletic events, concerts, or shows? Yes, students should wear their ID badges when attending extracurricular events. If a student fails to wear their badge they may be required to pay the adult entry fee for the event.

What if I don't have money to pay for a replacement NHS student ID badge?

Students who are unable to pay for their temporary or permanent replacement ID badge will be added to the fees and fines list. Payments for fees and fines may be made in the grade level assistant principal's office.

What happens when I get placed on the fees and fines list?

Any student placed on the fees and fines list will not be allowed to earn exemptions, attend dances, receive transcripts, withdrawal documents, or attend other extracurricular events as determined by school administrators. Payment of these fees can be made in the grade level assistant principal's office. To be removed from the fines and fees list a student must make payment for a fine during the school day. They will then be removed from the list.



Tardy Policy

Nacogdoches High School 2019-20

Accumulated by Semester

Nacogdoches High School tardy policy is effective for each class the student attends. Students will be issued a written notice in each instance they are tardy. Students have a five-minute passing period between classes. There is also a warning bell at the four-minute mark. A tardy is defined as when the student does not cross the marked threshold of the classroom door before the tardy bell rings.

When a student has a legitimate reason to be late to class (being called to the office, visiting the nurse's office, etc.), the student is required to have a time-stamped individualized written pass or a teacher-issued classroom pass on their person.

In cases of repeated tardiness, a student-administrator conference will be held, parents/guardians will be notified, and/or student will be assigned disciplinary consequences in the form of lunch detention, after-school detention, Saturday detention, In-School Suspension, etc. It is the students' responsibility to keep track of their tardies and respective consequences.



Nacogdoches High School Textbooks

Frequently Asked Questions

Why is it mandatory that students return textbooks and materials before they leave school?

Given the cost of textbooks today, we hope you understand the seriousness of a student's failure to return the textbooks provided to him or her. Our policies require that if, for any reason, a student does not return each book provided to him or her, the school can and will assign penalties until the book is either returned or paid for.

Who is responsible for lost/missing/damaged textbooks?

All books distributed to the student are the responsibility of the student and, indirectly, his or her parent/guardian. If textbooks are lost/missing/damaged, as parent/guardian you must pay for the missing books before a student withdraws, graduates, or is promoted to the next grade level. All textbooks and materials must be returned to the school or purchased by the parent/guardian at current prices.

What is the cost of books and other materials?

A price list will be sent home with students who owe for textbooks. Payments may be made directly to the Nacogdoches High School in the grade level assistant principal's office.

Who do I ask about charges?

Payment can be made in the grade level assistant principal's office. Please call the school at 936-564-2466 to make payment arrangements. We can set up a payment schedule for you.

What happens if I don't pay for lost or damaged books?

Failure to return these textbooks or pay the amount due may lead to disciplinary action or legal action, whichever is appropriate per TEC 31.104d. Please help us remove this debt from your record. Student who have textbook fines will not be allowed to be exempt from finals exams, receive transcripts, withdrawal documents, attend dances, or other extracurricular events as determined by school administrators. Return the textbooks to the school office, or call us to make payment arrangements.

What happens after I pay for lost or damaged books?

If the books are returned, payment is received, or satisfactory payment arrangements are made within ten (10) days of notice, no further collection action or disciplinary action will be taken.

NACOGDOCHES INDEPENDENT SCHOOL DISTRICT HIGH SCHOOL DRESS CODE

Proper dress is extremely important for school morale and safety. We at Nacogdoches Middle/High School adhere to a conservative dress for all students. A properly dressed student body affords better behavior and improved school climate. The following guidelines are to be used from arrival on campus to the end of the instructional day.

- Shirts/blouses may not be longer than fingertips when arms are extended
- Sagging pants that fall below the waist area are not permitted
- Shorts, skirts, and/or dresses are to be no shorter than 3 inches above the top of the knee. The top of a split on a skirt or dress is to be no shorter than 3 inches above the knee. Dresses worn over pants or tights are to be no shorter than 3 inches above the knee.
- Tears, cuts, rips, and/or holes 3 inches or more above the knee are not allowed if it exposes the skin.
- Shorts and pants must be made of cotton, cotton polyester, khaki, or blue jean material. Shorts and pants made of spandex, Lycra, nylon, satin, etc. are not allowed. Pajama bottoms of any kind are not allowed.
- Spaghetti straps on shirts, blouses and dresses are not permitted. Straps on girls' shirts, blouses, and dresses must be at least 3 inches in width. Covering spaghetti straps with a jacket is not allowed.
- Girls' shirts, blouses and dresses must not reveal cleavage. Revealing, "see-through", and/or extremely tight-fitting clothing are not allowed. Covering an inappropriate shirt or blouse with a jacket is not allowed.
- Boys' shirts must have sleeves. Basketball-type jerseys may be worn with an appropriate undershirt with sleeves.
- Obscene language or symbols, alcohol, drug, tobacco, provocative, vulgar, offensive, suggestive, or hateful messages are not allowed on clothing, jewelry, or as tattoos.
- Clothing or accessories including gloves, arm bands, "colors", towels, jewelry or other insignia that may be interpreted as promoting a particular race, power, group, (i.e. gang) may not be worn or carried.
- Proper footwear must be worn. House shoes are not allowed. All clothing must be worn appropriately. All clothing, including jackets and sweatshirts, must fit the size of the student.
- All coats and jackets must be open in the front. Coats and jackets must be short enough in length to see what settles in the bottom of the pants pocket.
- Head coverings, including hats, caps, handkerchiefs, bandanas, du-rags, hoods of jackets, etc., are not allowed.
- Sunglasses are not allowed unless prescribed by a physician.
- Piercings are allowed as long as they do not distract from or interrupt the learning environment.
- "Grilles" worn over the teeth are not allowed. Permanent "grilles" must have a note from the dentist.
- Chains, such as wallet chains, may not be worn. Other requirements appropriate for the age or activity of the students served may be added by the campus principal.
- The principal is the final authority on the dress code.

Campus administrators have discretion on all matters concerning interpretation of the student dress code, including matters not specifically covered in the student dress code.

DISTRITO ESCOLAR INDEPENDIENTE DE NACOGDOCHES CÓDIGO DE VESTIMENTA DE PREPARATORIA

Vestimenta adecuada es extremadamente importante para la moral y la seguridad escolar. Nosotros en las escuelas de secundaria y Preparatoria adherimos a una vestimenta conservadora para todos los estudiantes. Una vestimenta adecuadamente proporciona un mejor comportamiento y mejoramiento del clima escolar. Las siguientes pautas son utilizadas desde su llegada a la escuela hasta el final del día de clases.

- Las camisas / blusas no pueden ser más largos que los dedos cuando los brazos están extendidos.
- No se permiten pantalones flojos que están por debajo de la zona de la cintura.
- Pantalones cortos, faldas y/o vestidos no deben ser más cortos de 3 pulgadas arriba de la rodilla.
- Cortes, rasgaduras, rotos, y/o agujeros de 3 pulgadas o más por encima de la rodilla no se permiten si se expone la piel o la ropa interior.
- Pantalones cortos y pantalones deben ser de algodón, poliéster de algodón, de color caqui, o material de mezclilla azul. No están permitidos los pantalones cortos y pantalones hechos de lycra, nylon, satén, etc. No se permiten pantalones de pijama de ningún tipo.
- No se permiten camisas, blusas o vestidos de tirantes finos. Los tirantes de las camisas, blusas y vestidos para niñas deben tener por lo menos 3 pulgadas de ancho. No está permitido cubrir tirantes con una chaqueta.
- Camisas, blusas, y vestidos de niñas no deben mostrar escote. No está permitido mostrar “ver a través” y/o ropa extremadamente ajustada. No está permitido cubrir una camisa o blusa inapropiada con una chaqueta.

- Camisas de niños deben tener mangas. Jerseys tipo de camisa de baloncesto se pueden usar con una camisa de manga apropiada.
- No está permitido en ropa, joyas, o tatuajes lenguaje o símbolos insultante, alcohol, drogas, tabaco, estimulante, vulgar, ofensivo, irrespetuoso, o mensajes de odio.
- No se puede utilizar o llevar ropa o accesorios tales como guantes, brazales, “colores”, toallas, joyas u otras insignias que pueden ser interpretadas como la promoción de una determinada raza, poder, o grupo, (como pandillas)
- Debe usar el calzado adecuado. No se permiten zapatos de baño y zapatos de casa. Toda la ropa deber ser usada de forma apropiada. Toda la ropa, incluyendo chaquetas y sudaderas, debe ajustarse al tamaño del estudiante.
- Todos los abrigos y chaquetas deben estar abiertos en la parte delantera. Abrigos y chaquetas deben ser lo suficiente cortos para ver lo que se asienta en el fondo del bolsillo del pantalón.
- No está permitido cubrirse la cabeza, tales como, gorras, cubridoras, bufandas, pañuelos, trapos, o capucha de chaqueta.
- No está permitido gafas de sol a menos que sean recetados por el médico.
- Estudiantes pueden usar aretes si no son de estorbo para el aprendizaje.
- No está permitido usar “rejillas” sobre los dientes. “rejillas” permanentes deben tener una nota del dentista.
- Cadenas, tales como carteras con cadena, no se pueden usar. Otros requisitos apropiados para la edad o la actividad de los estudiantes atendidos pueden ser añadidos por el director de la escuela.
- El director de la escuela tiene la autoridad final sobre el código de vestimenta.
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Los administradores de la escuela tienen discreción sobre todas las cuestiones relativas a la interpretación del código de vestimenta, incluyendo lo no previsto específicamente en el código de vestimenta

**School Calendar
2019-2020**

Back to School!

First Semester

1st 6 weeks: Aug 26 – Oct 4
2nd 6 weeks: Oct 8 – Nov 8
3rd 6 weeks: Nov 11 – Dec 20

August

26: First Day of School

September

2: Labor Day Holiday
16: HS Open House

October

4: Last Day of 1st 6 Weeks
7: Student Holiday
8: First Day of 2nd 6 Weeks
10: Report Cards

November

8: Last Day of 2nd 6 weeks
11: First Day of 3rd 6 Weeks
14: Report Cards
22: Student Holiday
25-29: Thanksgiving Break

December

10-13: EOC Testing
20: Last Day of 3rd 6 Weeks
20: End of Semester 1
20: District Early Release
23-31: Christmas Break

Attendance Policy

Student attendance is absolutely necessary for being successful at school. Regular daily attendance is expected of all students.

If a student is absent from school for any reason, it is necessary to give notice to the school. The notice must be in written form from the parent or guardian. A telephone call concerning the absence is not acceptable. Family trips are not excused absences. The attendance committee and principal have the authority to determine the legitimacy of any absence.

When students return to school following an absence, a written excuse (dated) from the parent or guardian giving the exact reason for the absence shall be presented to the attendance clerk. If a student does not have a note, an unexcused absence will be issued. This may be changed to “excused” if a note is brought within 3 days. After 3 days, the absence may not be changed.

Students needing to leave school must be picked up by a parent/guardian and checked out through the attendance office. Students who do not follow this procedure and leave campus, will be subject to disciplinary consequences. Students who drive to school and need to leave for an appointment by driving themselves, must have a registered school parking tag and submit a letter from a parent/guardian to the attendance office before 1st period. The letter must contain a copy of the parent/guardian’s driver’s license and contact information so school staff can verify the note.

If a student is consistently absent from school, a parent will be notified by an attendance clerk or an administrator. If a student’s absences exceed 90%, they can lose credit for the class in which they did not meet the 90% rule. Coming to school late is very disruptive and robs the entire class of valuable learning time. Students are expected to arrive at school on time each day. The tardy bell rings at 7:20 a.m.

Students that continually have attendance problems will be referred to the truancy officers.

Bicycles

Due to safety concerns, we strongly suggest that students **do not** ride bicycles or walk to school. However, in the event a bicycle is ridden to school, the following guidelines apply. Bicycles must be locked in the designated bicycle area immediately upon arrival to school. Students need to enter the campus near the designated bicycle area and refrain from riding bicycles on campus. At the end of the day, students should leave campus immediately. NISD is not responsible for bicycles ridden to school.

Buses

Riding the school bus is a privilege that may be revoked if safety rules are not observed. Students must go directly to the buses as soon as they are dismissed from school. Students should wait for their bus in the designated area. If students misbehave on the bus, they may be suspended from riding the bus permanently. Riders will remain seated when the bus is in motion and follow all instructions of the driver. Fighting, harassment of others, horseplay, or profanity will result in the loss of bus privileges. Students trying to ride the bus home with someone else or to a different location must have a written note from a parent/guardian and a phone number to call for verification. With appropriate verification, the student will be issued a bus pass to ride the bus for **that day only**. For problems on the bus, please call 552-8780.

Cafeteria

The administrator in charge will direct students to line up for food service and admit them at the appropriate time. The cafeteria will be as clean as you make it. Be sure to dispose of your trash when you are dismissed.

Care of our School

Everyone should take pride in our school building and the school grounds outside and do everything possible to keep it clean and attractive. Students are expected to pick up paper and litter from the classroom and hallway floors at the end of each class period. Please be a thoughtful citizen and pick up paper and trash when you see it instead of walking by it.

Students marking on or damaging school equipment or property in any way will be required to clean the article. Parents and students are responsible for damage to school property or materials loaned to the students. Malicious damage to school property will result in charges being filed. Repeat offenders will be referred to NISD Police.

School Calendar 2019-2020

Second Semester

4th 6 weeks: Jan 7 – Feb 14
5th 6 weeks: Feb 18 – Apr 10
6th 6 weeks: Apr 14 – May 28

January

01-03: Christmas Break Cont.
6: Student Holiday
7: 1st Day of 4th 6 Weeks
9: Report Cards
20: MLK Day Holiday

February

14: Last Day of 4th 6 Weeks
17: Student Holiday
18: First Day of 5th 6 Weeks
20: Report Cards

March

9-13: Spring Break

April

10: Last Day of 5th 6 Weeks
14: First Day of 6th 6 Weeks
16: Report Cards
7-10: EOC Testing
10: Bad Weather Day
13: Bad Weather Day

May

5-8: EOC Testing
11-15: EOC Testing
25: Memorial Day Holiday
28: Student Early Release
28: End of 2nd Semester
29: Graduation

Changing Classes

Students will change classes according to the bell schedule. Students should walk on the right side of the hall and take the most direct route to their next class. Courteous behavior is expected in the hallways. Students must always use their inside voices, keep moving and keep their feet and hands to themselves.

Clubs and Organizations

Students are encouraged to become involved in clubs, organizations and extra-curricular activities. Clubs and performing groups may establish codes of conduct and consequences for misbehavior that are stricter than those for students in general. Student participation in all extra-curricular activities is based on “**No-Pass/No-Play.**” No public school student shall be excluded from participation in, denied the benefits of, or be subjected to discrimination because of the student’s race, color, national origin, sex, religion or handicapping condition under any program or activity at school.

Athletics: Students must comply with UIL rules and regulations to be eligible to participate.

Band and Choir: Band and Choir are offered for all grade levels. Band and Choir will participate in UIL competition and must meet UIL rules and regulations. Students who choose Band and/or Choir must keep their commitment through the semester.

Cheerleader/Dance Squad: Any student who wishes to try out for cheerleader may do so by signing up in the office during the spring. They must meet all criteria as set up by the School and/or NISD and will be selected by independent judges. Candidates must be enrolled in School for 30 days prior to tryouts.

National Honor Society: Membership in these organizations is an honor accorded by the faculty. Selection is based on five (5) criteria: scholarship, leadership, service, character, and citizenship. Membership is an honor bestowed upon a select group of students by the faculty council on behalf of the school faculty. Students may not apply for membership. The minimum academic requirement for consideration is a 93 average.

STUDENT ARRIVAL AND PICK-UPS

In order to provide adequate supervision, students should plan to arrive between 7:00 and 7:15 each morning.

In the afternoons, students should be off campus by 3:20p.m. unless invited by a teacher to stay for tutorials.

Supervision is not provided outside of these hours.

Nacogdoches High School Start/End Time and Lunches

**Mon, Tue,
Thu, Fri**

*School Begins @
7:20 a.m.*

10:45–12:55 Lunches

School Ends @ 2:45 p.m.

Wednesday

*School Begins @
7:20 a.m.*

10:20–12:30 Lunches

School Ends @ 2:45 p.m.

Early Release Wednesday

*School Begins @
7:20 a.m.*

10:20–12:30 Lunches

School Ends @ 2:10 p.m.

What Should I Do If...?

I arrive late?

Sign in at the attendance office.

I must leave early?

Sign out at the attendance office.

I have a personal problem?

Talk with your teacher or a guidance counselor.

I have trouble in class?

Talk with your teacher or a guidance counselor.

My parents want a conference?

Bring a note from home and give it to your grade level counselor

I must leave the classroom?

Ask your teacher for the appropriate pass.

I am moving?

Bring a note from home and give it to the registrar in the registrar's office.

I need to ride a different bus today?

Bring a note from home and give it to the receptionist before school to receive a bus pass. **The note must contain a phone number where your parent can be reached during the day.**

Clubs and Organizations (Continued)

Student Council: This is an organization in which students are elected by their peers and teachers to represent the student body.

UIL- University Interscholastic League: UIL offers the most comprehensive literary and academic competitive program in the nation. These activities, which exist to complement the academic curriculum, are designed to motivate students as they acquire higher levels of knowledge, to challenge students to confront issues of importance, and to provide students with the opportunity to demonstrate mastery of specific skills. The competition is open to any student who is participating positively in the regular classroom.

These are the clubs / organizations that are common to both middle school campuses. Other clubs / organizations are offered at each campus. Please ask a campus employee about other opportunities.

Most clubs and organizations have additional rules, by-laws, and guidelines that must be followed. They may also have additional consequences for infractions. Please be sure you and your child understand these before joining. For questions or concerns, please see the club / organization sponsor.



Students attending home athletic events & any other after school activities or meetings must be picked up within 15 minutes following the event in order to avoid disciplinary consequences.

Cell Phones

Cell Phones are allowed at school and can be used before, during passing times, after school, and during Lunch. They must be turned off and out of sight during instruction time except if used as a learning device with the permission of a classroom teacher. The student is responsible for turning the device off **BEFORE** entering the classroom. Violators will have their phones confiscated, and phones will only be returned to a parent. The parent will be charged a \$15 fee for each time the phone is confiscated.

Code of Conduct

Your good behavior and your respect for the feelings of others will ensure you have the best possible school and learning environment for a successful year. Every classroom has a posted statement of the general rules of the class.

Dangerous Situations

Any student or parent who is aware of a dangerous situation at an NISD campus is encouraged to report that situation to a teacher, administrator, or your campus police officer.

All reports will be kept in strictest confidence when possible.

Safety is everyone's top priority.

Deliveries

Flowers, balloons, or other gifts should NOT be sent to students. If they are delivered, they will not be given to the student until the end of the instructional day. If your student is a bus rider, you should contact the NISD Transportation office regarding carry-on policies.

Early Release Wednesday

For the 2019-2020 school year we will be having early release on Wednesday of each week. The students will be dismissed at 2:10 on those days so that teachers can plan instruction and have training to improve the instruction of our students.

End of the Day

At the end of the school day, all parents must pick up their students by 3:20 P.M.

If your child has an appointment and it is absolutely necessary to be picked up early, you may check them out before 2:30 in the office. No early check outs after 2:30.

Do not make early checkouts a routine to avoid the pick up line.

Field Trips

On field trips, students are expected to follow the Code of Conduct and will be subject to the Discipline Management Plan and consequences. If money is collected from a student for a field trip, but later he or she receives an office referral and the money collected has already been deposited or paid to the vendor, then the money will be non-refundable.

Fighting

For the safety of all students, fighting will not be tolerated on the campus. **If you are having a problem with another student, report that problem to a teacher, counselor, administrator or your campus police officer.** Conflict resolution is available to help students solve their problems in a non-violent manner. Students who choose to fight will be dealt with severely.

Fundraisers

All fundraisers conducted at any NISD school must be approved by the Principal. This includes the sale of tickets, products, etc. for non-school groups.

Gang Related Activity

First Incident

Referral to NISD Police
Parent conference
Possible DAEP placement
Issued a gang related activity letter

Next Incident(s)

Referral to NISD Police
Charges filed - Education Code 37.121
Possible DAEP placement

Personal Concerns Or Guidance

Guidance services are available for every student in the school. These services include help with school planning, explanation of test scores, career and occupational information, group guidance, study organization, help with home problems, school and social concerns, and many others. If you need to talk to a counselor or social worker, ask your teacher.

Personal Property at School

Coats, book bags, band instruments, and other articles of value should be labeled. Please do not leave these items unattended. It is best not to bring anything of value to school, especially large sums of money. If you lose something, check first with your teachers, then check Lost and Found to Claim lost items promptly. Unclaimed clothing is donated to charity at the end of each semester. **WE ARE NOT RESPONSIBLE FOR ITEMS THAT ARE UNAUTHORIZED OR LEFT UNATTENDED.**

Medication

If it becomes necessary for a student to take any form of medication at school, a signed note from the parent must be presented to the nurse along with the medication in the original container. All medication will be kept and dispensed through the nurse. Students may not carry medicine around or store it in lockers. This includes aspirin and other over the counter medication.

Selling Items

Students are not allowed to bring items to school to sell or trade with others on campus. i.e. food, candy, personal items, etc.

Telephones

The office telephones are for school business only and may be used by students only in an emergency and with permission of office staff.

Visiting the School

All visitors are welcome. However, prominent notices shall be posted at each door that all visitors must first report to the office. Visits to individual classrooms during instructional time shall be permitted only with prior approval (24 hours in advance), and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.

1. Anyone wishing to visit a classroom, either during instruction or for a parent/teacher conference, **must make arrangements 24 hours in advance with the grade level Assistant principal and/or the teacher.**
2. Anyone who needs to go beyond the waiting area must register at the office with an I.D. to receive a visitor's pass. **An I.D. WILL BE REQUIRED for each visit.** The visitors pass must be worn at all times during the visit.
3. When office personnel deem it necessary for a visitor to meet immediately with a classroom teacher without being issued a pass, the visitor will be escorted to and from the classroom by a member of the office staff.

4. In an emergency or when it is necessary for a visitor to meet with a student, the principal or designee will call or bring the student to the office.

Gifted and Talented Program

The NISD GT Programs offer identified student's greater depth and complexity through differentiated instruction in Language Arts, Social Studies, Math, and Science. Additional enrichment opportunities will be available. Teachers who provide instruction for NISD gifted students receive a minimum of 30 clock hours of professional development addressing the unique needs of gifted and talented students. Each teacher receives six clock hours of professional development in the area of gifted education yearly.

The nomination process for the G/T program is ongoing. Students are nominated by NISD personnel, parents, and/or community members. Forms are located in the counselor's office at each school. In order for screening to take place during the current school year, nominations must be received by mid-October. Major screening takes place in the spring for placement in the next school year. Other screening takes place on a limited basis throughout the year. Students may qualify in the areas of language arts, math, science, social studies, leadership or artistic ability. Appeals regarding the placement of a student in the G/T program may be submitted to the District Selection and Placement Committee.

A student transferring into the NISD who has been identified as gifted and talented in his/her former district will automatically be grouped with gifted and talented students for periods of instruction for one school year while being referred for identification through the NISD G/T identification process. Nacogdoches private school students must present current achievement and/or mental ability test data which meet the district selection criteria if the private school does not offer a formal G/T program. Upon receipt of data that meets the district criteria, the student will receive G/T services for one year while the portfolio work and possible additional test data is collected.

Furlough, exit, reassessment, and transfer policies help with flexible, appropriate student placement, and are available upon request.

Locker Rules and Expectations

1. Lockers may be issued to students if deemed necessary. The lockers remain the property of the school, not the student, and as such, the lockers remain under the authority of the school. However the school is not responsible for items stolen from students' lockers.
2. The student is responsible for keeping his/her locker combination private and must not share this information with another student for any reason. Students may not share lockers.
3. According to the Fourth Amendment to the Constitution, citizens are protected from unreasonable searches and seizures. Middle school students do not lose this right. However, school officials have the right to conduct a search of a student's locker (which remains school property), as long as this right has been previously announced or published within the school.
This paragraph is that announcement.
4. Students may access their lockers at times designated by their team.

Posting Information

All signs and posters must be approved by the **District Service Center** and the campus principal before posting. Restrictions on posting must be adhered to.

Summer School and Retention

Summer school becomes a requirement for students who do not pass STAAR exams, or fails to gain credit for a class during the school year.

Smoking, Alcohol, Drugs, and Weapons

State law forbids smoking or the use of any kind of tobacco on campus. DO NOT bring cigarettes, electronic cigarettes, tobacco, or snuff to school. Teachers have been instructed to report smokers and to

confiscate all tobacco and/or lighters found at school. Any student under the influence of alcohol or drugs or in possession of alcohol, drugs, illegal knives, firearms, explosives (fireworks, smoke bombs, stink bombs, etc) or any weapon or toy weapon will be disciplined according to the Student Code of Conduct.

Student Drop-Off and Pick-Up

Students are supervised from 7:00 AM to 3:20 PM each day. Please pick up your child at the same spot each day to avoid confusion.

Arrangements for pick-up should be made before coming to school whenever possible.

Unless students are involved in an after-school function, PARENTS SHOULD PICK UP THEIR CHILDREN BY 3:20 PM or have them ride the bus.

Student I.D. Cards

In an effort to improve campus security, students will be issued a Student I.D. This I.D. should be worn on the upper body at all times while on school premises. These I.D. cards will also be used by the library to check out books and by the cafeterias to activate student accounts. Students who lose their I.D. will be required to purchase a new one at a cost of \$3.00 each. Damaged or altered I.D.'s will not be accepted, and it is the student's responsibility to have it replaced.

Tardiness

Students are required to be at school on time. Students are expected to get from class to class on time. Students with habitual tardies will be disciplined.

Title IX

The District does not discriminate against any person because of race, religion, color, sex, marital status, and/or national origin in regards to the educational programs or activities that it operates.

Truancy/Skipping Class

It is important that each student is in class as much as possible; therefore, truancy and skipping class are not acceptable. A student will be considered skipping class if they are more than 10 minutes late to class without permission. Absence from school without a valid excuse constitutes truancy. A student who leaves the school campus at any time without permission is considered truant. Students who are truant or skip class will be disciplined according to the NISD Student Code of Conduct.

Textbooks

Students are responsible for all textbooks issued to them, and if textbooks are lost or damaged, it is the parents' responsibility to pay for the textbooks at the replacement price. TEC 12.65(b) Board Policy Local (CMD).

Library Books

Students are responsible for all books checked out from the library. Parents will be responsible to pay for lost or damaged books. All fines will have to be paid in full to the librarian by the end of the school year to stay in good standing with the district. Library fines will follow the student year to year, campus to campus and can cause student issues upon graduating their senior year.

Expectations for Students

It is expected that students will display good conduct. Good behavior is appreciated and rewarded.

- Bring signed material from home.
- Arrive to class on time.
- Come to class with necessary materials.
- Move through the building in an orderly manner.
- Use hall passes when out of class.
- Follow school and classroom rules.
- Follow cafeteria policy and procedures
- Follow dress code.
- Respect school property and the property of others.
- Use appropriate language.
- Settle conflicts appropriately.
- Treat peers with respect.
- Treat staff with respect.
- Conduct yourself respectfully in the community.

Unauthorized items at NISD Schools are: Do

not bring to school or have in your possession or in your locker any of the items listed below. These items will be taken up and kept in the office until a parent picks them up.

- tobacco products
- e-cigarettes
- knife
- laser pointer
- radio
- skateboard
- spraying device
- toy gun/water gun
- toys/stuffed animals

Unacceptable Behaviors

Every student must be aware that the following behaviors may result in lunch detention, after school detention, or In School Suspension, a short-term suspension from school (up to 3 days), Saturday school, and/or long-term placement in

District Alternative Education Program (DAEP):

1. Skipping class
2. Inappropriate physical contact
3. Constant disruptive behavior
4. Fighting
5. Intimidation, verbal abuse, or bullying
6. Gambling
7. Theft
8. Vandalism
9. Possession of Tobacco Products or E-Cigarettes
10. Possession of a weapon or explosives
11. Possession of drugs and/or alcoholic beverages
12. Leaving the campus without permission
13. Safety infractions
14. Smoking
15. False fire alarm or bomb threat
16. Extortion
17. Use of profanity (written or spoken)
18. Misconduct in the cafeteria, halls, or restrooms
19. Disrespect shown to any adult in the building or around the school campus

Vandalism/Tagging

Students are prohibited from writing gang-related or obscene material on any items including notebooks, books, binders, clothing, homework, or any other object that is brought to school. Vandalism is a punishable offense and will be dealt with severely.

Website

Parents are encouraged to check the district and school's website often. Regular updates are made for announcements and upcoming events.

www.NacISD.org